

REB COMMITTEE ROLES/RESPONSIBILITIES - 2010

A Brief Overview

FULL BOARD – REB CHAIR JOE PETERS

40 to 45 members - Ensures coordination among committees and oversees progress of strategic plan. Votes on strategic issues and delegates to committees as appropriate. Primary purpose of Board meetings are information sharing, oversight of the overall programs and strategic direction of the organization, and continued education of members on workforce issues and trends.

EXECUTIVE COMMITTEE – REB CHAIR JOE PETERS

14 members - Manages affairs of the corporation, e.g., approves budget and staff performance review process. Oversees establishment of new initiatives. Addresses legislative, fundraising and marketing efforts. Acts on behalf of the full Board as delegated.

GOVERNANCE COMMITTEE - CHAIR A. CRAIG BROWN

7 members - Oversees overall performance of the Board, Board members, and Board Committees. Develops and monitors Board member selection standards and procedures and reviews composition of Board and staff to ensure appropriate public/private sector participation and diversity. Develops and recommends corporate governance policies as applicable to it as a nonprofit, tax exempt organization to the Board and monitors compliance with those policies. Develops and monitors procedures for CEO selection, executive development, and executive succession.

FINANCE COMMITTEE – CHAIR HANK PORTEN

5 members – Manages financial affairs of the corporation, e.g., budget preparation for approval by the Executive Committee, ensuring preparation of timely and accurate financial reports and providing fiscal policy recommendations to the Executive Committee. Acts as audit committee to review annual audit of corporate financial operations.

ONE-STOP CAREER CENTER COMMITTEE – CHAIR MARK MILLER

9 members - Oversees, evaluates, and recommends re-chartering of Career Centers (CareerPoint and FutureWorks). Helps build capacity of Career Centers as the hub of a One-Stop service delivery system by ensuring ongoing coordination of various partners/programs, oversees various funding streams to support the centers and sets performance standards.

LITERACY/ADULT BASIC WORKFORCE SKILLS COMMITTEE – CHAIR ROBERT SCHWARZ

29 members - Focuses on building the capacity of the region to address adult literacy and basic workforce skills and is advisory board to the Literacy Works Initiative. Works with network of service providers to develop a “system” that improves and expands the delivery of adult basic education services for employed and unemployed workers. Oversees action plan that will increase awareness and understanding of adult basic skills issues and involve business in addressing them.

YOUTH COUNCIL – CHAIR CLEVELAND BURTON

26 members - Oversees, evaluates, and selects vendors for WIA-funded Youth Programs for disadvantaged youth as well as oversees numerous other state funded youth initiatives. Through its various sub-committees, focuses on building a youth development system to improve region’s high school graduation rates and prepare youth for careers and employment.